

INDIANA FIREFIGHTER TRAINING SYSTEM

SPECIAL

ANNOUNCEMENT

The fee to attend the Indiana Weekend at the National Fire Academy will be WAIVED. The Indiana Firefighter Training System will pay for student transportation on the bus and cover the cost of food while at the Academy campus for each Indiana Firefighter attending this exciting educational opportunity..

Hurry and register today!

Registration information is listed below.

Registration Deadline 01/25/08 – 12:00pm.

Students who want to ride on the bus must contact Steve Walters at 317-232-2447 or email swalters@dhs.in.gov before 01/25/08. There are only 100 positions for the buses. This will be a first-come first-serve basis. There are 150 positions for the classes. Please list first class choice and second choice. You will be contacted on acceptance and trip information.

PLEASE PRINT CLEARLY ON THE APPLICATION.



March 8 & 9, 2008

Classes Offered

ICS for Structure Collapse Incidents ICSSCI 322	30 seats
Marketing Fire Prevention in Your Community (MFPC 273)	30 seats
Prevention and Mitigation advocacy for small departments (PMSD 272)	30 seats
Shaping the Future (STF602)	30 seats

MARK YOUR CALENDAR TODAY!

Join us for the Indiana Weekend at the National Fire Academy. This setting will allow students from various parts of Indiana the opportunity to interact together in the classroom.

**All classes will be filled on a first -
come first - serve basis.**

Return the completed application via fax to: (317) 234-0736
or via regular mail by 1/25/08 12:00pm:

IDHS Division of Training
402 W. Washington Street Room E208
Attn. Steve Walters
Indianapolis, IN 46204

Course Information Sheet

INCIDENT COMMAND SYSTEM FOR STRUCTURAL COLLAPSE INCIDENTS (ICSSCI) (F/W322)

Objective:

This course is designed to provide fire officers with an understanding of command operations at structural collapse incidents.

Description:

Students completing this course will be able to:

- describe the aspects of a structural collapse;
- explain basic command procedures and Incident Command System (ICS) organizational structure;
- identify various resource levels, types, and capabilities used for structural collapse incidents;
- identify critical factors and issues that affect scene management;
- describe all unique operational considerations used at a structural collapse incident;
- describe all response operations phases associated with a structural collapse incident; and
- describe the technical rescue expertise and equipment required for safe operations and effective incident management.

Students attending should understand, and be able to apply, the ICS concept.

Length:

15 hours, 50 minutes

Student Selection Criteria:

General Audience:

Fire command officers; and individuals who have statutory authority/ responsibility and may serve in a Unified Command structure at a structural collapse.

Course Information Sheet

MARKETING FIRE PREVENTION IN YOUR COMMUNITY (MFPC) (F/W273)

(Third in a series of Small Community Fire Prevention Courses)

<u>Objective:</u>	The students will be able to develop and apply a marketing plan for fire prevention in their respective communities.
<u>Description:</u>	<i>Marketing Fire Prevention in Your Community</i> is the third in a series of prevention and mitigation courses geared toward the needs of small communities and rural departments. In this course students begin developing a marketing plan for fire prevention using resources from the first two courses and those already in place in their communities. Upon completion of this course, students will be able to continue developing, refining, and applying a marketing plan that will outline target hazard risks, identify significant opponents, and present allies who may be available within their community.
<u>Length:</u>	15 hours, 50 minutes
<u>Student Selection Criteria:</u>	
General Audience:	Those who seek to learn of new approaches to deal more easily with their community's fire and injury challenges, including departmental "leaders", both today's and tomorrow's, operational and administrative, in the Nation's smaller departments.
Selection Priority:	Open to all interested emergency services personnel, including volunteer, career, and allied professionals, the class is intended primarily for those who are serving or who have served previously in operations (suppression, emergency medical services (EMS), etc.), and who seek to learn about more effective ways of combating the fire problem. Personnel with little or no prevention orientation will benefit significantly.
Prerequisite:	No prerequisites are required; however, experience with marketing in the work environment, volunteer opportunities, or training/college courses is suitable and will enhance the training experience. Additionally, those who follow Ben May or use the U.S. Fire Administration's (USFA's) Marketing Manual or Public Information Education Relations (PIER) manual will find this course valuable.

Course Information Sheet

PREVENTION AND MITIGATION ADVOCACY FOR SMALL DEPARTMENT RESPONDERS (PMSD) (F/W272) *(Second in a series of Small Community Fire Prevention courses)*

<u>Objective:</u>	Operational response personnel will be better able to determine a community's risks and to discover ways to address fire and injury challenges effectively. They will learn to identify key factors influencing a fire department's culture as it relates to prevention advocacy by suppression, prevention, and mitigation strategies.
<u>Description:</u>	This 2-day course stresses fire prevention and mitigation awareness, advocacy, and motivation needed by those who traditionally have been focused on response activities. Students learn about successful prevention-oriented approaches appropriate for America's smaller communities. The course identifies successful tools, from analysis of the challenges to identification of resources needed to bring about change, and how a department's culture of power, influence, negotiation, and coalition-building relates.
<u>Length:</u>	12 hours, 50 minutes
<u>Student Selection Criteria:</u>	
General Audience:	Those who seek to learn of new approaches to deal with their community's fire and injury challenges, including departmental "leaders", both today's and tomorrow's, operational and administrative, in the Nation's smaller departments.
Selection Priority:	Open to all interested emergency services personnel, including volunteer, career, and allied professionals, the class is intended primarily for those who are serving or who previously served in operations (suppression, emergency medical services (EMS), etc.) and who seek to learn about more effective ways of combating the fire problem. Personnel with little or no prevention orientation will benefit significantly.
Prerequisite:	Although not mandatory, successful completion of the first in this series, <i>Fire Prevention for First Responders and Small Departments</i> , is desirable because of its motivational messages and insights toward creating change.

Course Information Sheet

PREPARATION FOR INITIAL COMPANY OPERATIONS (PICO) (F/W458)

(Formerly *Managing Company Tactical Operations: Preparation*)

<u>Objective:</u>	To develop a better understanding of the role and responsibilities of a Company Officer in preparing the company for incident operations. In addition, to clarify the transition from firefighter to Company Officer and the new roles relating to leadership and safety.
<u>Description:</u>	This course is designed for Company Officer's, acting Company Officer's, or senior firefighters responsible for the management of a single fire company at an emergency incident, and those officers who are responsible for company readiness, personnel safety, and leadership as it relates to company operation.
<u>Class Size:</u>	30
<u>Length:</u>	16 hours, 20 minutes
<u>Student Selection Criteria:</u>	Company Officer's, acting officers, or senior firefighters who command a fire company during emergency operations. Those officers who are responsible for maintaining skills and company readiness.

Course Information Sheet

SHAPING THE FUTURE (STF) (F/W602)

<u>Objective:</u>	The students will identify, quantify, and solve organizational problems and develop, communicate, and implement decision options.
<u>Description:</u>	<i>Shaping the Future</i> , the first of two courses in the subject area of midlevel management, covers the skills and techniques midlevel managers will need to provide leadership and direction for their departments. The first module focuses on identifying opportunities and/or problems. Topics include environmental scanning, paradigm shifts, and methods for reframing problems accurately. The second module deals with group problem-solving techniques. The third module explains the need to quantify, justify, and communicate decisions so they will be implemented effectively. Managing change will be discussed in the final module. Topics include why people resist change, overcoming that resistance, and monitoring and evaluating the change before, during, and after its implementation.
<u>Length:</u>	14 hours, 20 minutes
<u>Student Selection Criteria</u>	
Primary Audience:	Content must address the needs of these personnel: Individuals presently assigned to management positions who supervise first-line officers and administrative officers responsible for significant staff functions within the organization and who report directly to top management.
Secondary Audience:	Content needs to reflect an awareness of these personnel even though their needs are not the central concern for this training: Individuals presently assigned to top-level management positions with limited opportunity for managerial development through formalized course work, and personnel who are upwardly mobile within their organizations and whose chiefs of department wish to prepare them for increased managerial responsibility.
	It is understood that personnel at other organizational levels may benefit from attending this training. These personnel would be considered for enrollment when these courses are offered in the field. (NFPA 1021, Levels I-IV)

**U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT
GENERAL ADMISSIONS APPLICATION SHORT FORM**

See Reverse for
Privacy Act Statement

O.M.B. No. 1660-0007
Expires February 28, 2007

USE THIS FORM ONLY IF APPLYING FOR NFA OFF CAMPUS COURSES (EXCLUDING REGIONAL DELIVERIES)

SECTION I - GENERAL INFORMATION

1. DATE OF BIRTH (Mo, Day, Yr.)		2. SEX <input type="checkbox"/> Female <input type="checkbox"/> Male		3. U. S. CITIZEN <input type="checkbox"/> Yes <input type="checkbox"/> No If No, City and Country of Birth: _____	
4a. ETHNICITY 1. <input type="checkbox"/> HISPANIC or LATINO 2. <input type="checkbox"/> NOT HISPANIC or LATINO		4b. RACE (Please check all that apply) 1. <input type="checkbox"/> AMERICAN INDIAN or ALASKA NATIVE 2. <input type="checkbox"/> ASIAN 3. <input type="checkbox"/> BLACK or AFRICAN AMERICAN 4. <input type="checkbox"/> WHITE 5. <input type="checkbox"/> NATIVE HAWAIIAN or PACIFIC ISLANDER			
5. PLEASE PRINT YOUR NAME (Last, First, Middle, Suffix)					6. SOCIAL SECURITY NO
7. MAILING ADDRESS (Street, avenue, road no./city or town, and zip code)		8. WORK PHONE NO. ()			
		9. HOME PHONE NO. ()			
		10. FAX NO. ()			
		11. EMAIL ADDRESS			
12a. ENTER COURSE CODE AND TITLE		12b. COURSE LOCATION		12c. COURSE DATE	
13. DO YOU HAVE ANY DISABILITIES (Including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL CONSIDERATION DURING YOUR ATTENDANCE IN TRAINING? NO <input type="checkbox"/> YES <input type="checkbox"/> (If yes, indicate & describe any special considerations required on a separate sheet)					

SECTION II - EMPLOYMENT INFORMATION

14a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED		14b. NFIRS# (NFA ONLY)	15. CURRENT POSITION AND NUMBER OF YEARS IN POSITION
16. CHECK THE BOX(S) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION		16b. ORGANIZATION	16c. CURRENT STATUS
16a. JURISDICTION 1. <input type="checkbox"/> STATEWIDE 4. <input type="checkbox"/> SPECIALDISTRICT/TOWNSHIP/ TRIBAL NATION 7. <input type="checkbox"/> FOREIGN 2. <input type="checkbox"/> COUNTY GOVERNMENT 5. <input type="checkbox"/> FEDERAL/MILITARY (non-DHS) 8. <input type="checkbox"/> DHS/FEMA 3. <input type="checkbox"/> CITY/TOWN/VILLAGE 6. <input type="checkbox"/> INDUSTRY/BUSINESS 9. <input type="checkbox"/> NDER/IMA		1. <input type="checkbox"/> ALL CAREER 2. <input type="checkbox"/> ALL VOLUNTEER 3. <input type="checkbox"/> COMBINATION	1. <input type="checkbox"/> PAID FULL TIME 2. <input type="checkbox"/> PAID PART TIME 3. <input type="checkbox"/> VOLUNTEER 4. <input type="checkbox"/> DISASTER RESERVIST

SECTION III - ENDORSEMENT AND CERTIFICATION

17a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (U.S.C. 1001).

17b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief officer or designee.

17c. Further, I understand that National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Center (NTC) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.

17d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC and NTC. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

18a. SIGNATURE OF APPLICANT		18b. DATE
19. APPROVAL BY HEAD OF THE SPONSORING ORGANIZATION (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
By signing this application, I certify that my organization does not discriminate on the basis of age, sex, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees.		
19a. SIGNATURE	19b. PRINTED NAME AND TITLE	19c. DATE
20. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
20a. SIGNATURE AND DATE (State Office)		20b. SIGNATURE AND DATE (FEMA Regional Office)
21. SUBMIT APPLICATION TO APPROPRIATE SPONSOR		